



ANNOUNCEMENT

National of Institute of Development Administration Selection result of Master of Public Administration (English program) Admission round 1/2025 for Academic Year 1/2025

According to the National of Institute of Development Administration announcement for the submission of applicant in order to study in Master of Public Administration (English program).

The selection process is completed by the committee. Therefore, National of Institute of Development Administration is pleased to announce result of the selection as below:

Master of Public Administration / Category: Regular (Self-finance)

No	Application no.
1	681201130001
2	681201130002
3	681801130001
4	681801130002
5	681801130003
6	681801130005

Master of Public Administration / Category: Working experienced

No	Application no.
1	681501130001

Remark:

1) NIDA reserves the right to NOT commence the programs of study in the semester scheduled, if the numbers of enrollees are less than 5 persons. In this case, the program will commence in the subsequent semester.

2) All selected applicants must register: 1) LC4001 Reading Skills Development in English for Graduate Studies and 2) LC4002 Integrated English Language Skills Development for semester 2/2025. Unless selected applicants present the English proficiency score as below within semester 1/2025, in order to waive both registration (Validity 2 years after test date taken, and 1 year for NIDA TEAP).

NIDA TEAP	TOEFL Internet-based (iBT)	TOEFL Paper-based (ITP)	IELTS
660	79 or above	550	6.5

; Or A bachelor's or master degree diploma mentioned that the program is English-medium instruction and the graduation must not exceed 3 years with minimum GPA 2.75 (4.00 system) for bachelor and 3.25 (4.00 system) for master degree.

Instruction of Student registration for selected applicants

1) Required documents for registration:

- 1.1 Official transcript of the Bachelor's degree (2 copies)
- 1.2 Bachelor's degree diploma (2 copies)
- 1.3 House registration certificate (1 copy - for Thai only)
- 1.4 Identification card or copy of passport (2 copies)
- 1.5 Medical certificate issued by a physician or a medically qualified healthcare provider which certified that you are free of contagious diseases or other serious health conditions that can interfere with your study. This medical certificate can be requested at any private or public hospitals and clinics and must be valid within one month only.
- 1.6 Three photographs (1 inch size, not wearing academic gown, and should not have been taken more than 6 months)
- 1.7 Evidence of any changed name (2 copies)
- 1.8 Those who are working, must submit a letter of acknowledgement to study full-time which approved by their organization.
- 1.9 All foreign students must have valid health insurance throughout the entire duration of their studies (This can be done once you successfully arrive Thailand).
- 1.10 Please download Student card form at <https://edserv.nida.ac.th/wp-content/uploads/2024/03/fm-esd-03-02.pdf>
Then, fill the form (please leave the student ID section for officer).
- 1.11 According to the Personal Data Protection Act, B.E. 2562 (2019), which comes into effect from June 1, 2022, the National Institute of Development Administration (NIDA) requires student consent for the disclosure of educational information to a third party for the purpose of educational and/or academic document verification. A student can choose to use the student consent to disclosure form from their organization, or they can use the form from NIDA which can be downloaded at <http://edserv.nida.ac.th/consent/>

Please send above documents to NIDA within 31th March 2025 (NIDA accepted date rely on the stamp date by post office). Please address to:

Registration section
Educational Service Division
National Institute of Development Administration
148 Seri Thai Road, Klong Chan, Bangkok, Thailand, 10240
Facsimile: (662) 377-7477

Note: 1) All photocopies of documents must be certified and signed by the applicant.
2) Please specify “**Graduate School of Public Administration**” on the envelope.
3) For international students who are currently outside of Thailand, please submit documents mention above to email: visssuta.boon@nida.ac.th within **31th March 2025**

2) Additional required documents for applicants who graduated bachelor degree from the institute outside Thailand:

Applicants who graduated from outside of Thailand must also provide these following documents:

a. A Letter of Confirmation on Standard Curriculum for the Bachelor’s Degree. This can be obtained from the Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education. Tel: +66 2 354 5500-19 ext. 725, 727 or 728 (Contact the Educational Service Division for more information)

b. An Official Letter of Certification on Bachelor’s Degree Graduation approved by University Council which should be submitted directly to program coordinator, Miss Vissuta Boonya or send to address below:

Educational Service Division
National Institute of Development Administration
148 Seri Thai Road, Klong Chan, Bangkok, Bangkok 10240 Thailand
Facsimile: (662) 377-7477

Applicants may submit documents a. and b. within first semester. Applicants, who fail to do so, shall be considered to have withdrawn from the Institution’s enrollment list. Otherwise his/her status as NIDA student will be the nullified.

In case applicant has already been accepted but the document in a. is disqualified by the approval of Bureau of Standards and Evaluation at the Commission on Higher Education, Ministry of Education, student status will be automatically terminated, or subject to NIDA council’s discretion.

Remark:

1) Educational Service Division reserves the right to verify all required documents mention above at any time. If any of the documents are found incomplete, fraudulent or counterfeit. Also, if applicant fails to submit documents according to submission timeline, the student registration process will be void and NIDA reserves the right to not redeem any registration fees.

2) NIDA reserves the right to verify documents no.1.1 and 1.2 at any time. If later found as forgery of certificate and alteration which not completely approved by Office of the Civil Service Commission, the student status will be voided and the institute may charge the student with fraudulence.

3) NIDA reserves the right to verify applicant’s qualification at any time. If later found that it is not qualify regarding to the announcement, student status will be the nullified although student status has been accepted.

Students whose graduation has not been approved by the university are allowed to submit the proof of upcoming graduation. Students must graduate before the beginning of the semester according to NIDA academic calendar, and students submit the proof of education within 6 weeks after the semester starts. If students fail to submit the documents by the due date, the student status will be voided and NIDA will not refund the fee.

3) Confirmation the selection, registration and payment

No.	Date	Detail	How to proceed
1	18-20 Mar 2025	Applicants confirm and acknowledge the selection via online platform	Applicants must confirm and acknowledge the selection at https://forms.gle/6hDetN97fSMgwZV1A (Please carefully fill the form). Remark: Please complete your confirmation in the system within the deadline. Otherwise, you will no longer be able to register as new student.
2	18-31 Mar 2025	Submit required document via mail/airmail/email	Required documents mentioned in section 1 must be sent within deadline. The documents mentioned in section 2, applicant can submit later.
3	24 Mar 2025	NIDA Education Service Division sending email to applicants	NIDA will send the instruction procedure manual for student registration to each applicant via E-mail. Also, the manual is available at http://edserv.nida.ac.th/th/student/freshman-master
4	25-28 Mar 2025	Students record personal information and enroll courses for semester 1/2025.	1) Students must login at http://reg.nida.ac.th/ with Username and Password. 2) Enroll courses into the system. Course enrollment deadline is 28 Mar 2025 (within 23.59, Bangkok local time). 3) In case of any system error, please immediately contact NIDA Education Service Division Tel. 02-727-3367-9/02-727-3629 (Office hours only). Students who fail to record and enroll within the deadline, student status will be nullified.

No.	Date	Detail	How to proceed
5	25-31 Mar 2025	Student makes a payment	<p>To make payment, students must print out an invoice which can be downloaded in the system (http://reg.nida.ac.th/) then make payment via options as below;</p> <ol style="list-style-type: none"> 1. Kasikorn Bank 2. Bangkok Bank 3. Bank of Ayudhya 4. Counter Service (7/11 stores) in Thailand <p><u>Remark:</u></p> <ol style="list-style-type: none"> 1) Transaction fees depend on each payment option. 2) Payment must be made within the deadline and rely on working hours of the Bank and 7/11 stores only. Applicants, who fail to comply with the aforementioned processes, shall be considered to have withdrawn from the institution's enrollment list. 3) Please keep the receipt as payment evidence. 4) System will update payment status in the following day. <p>*Students are able to check active-payment status 2 days after the date of payment.</p>
6	TBA	Orientation	Date to be announced later
7	13 Aug 2025	Commencement Date for semester 1/2025	Class schedule will be send to student by each school' staff.

Detail of education fees

1. Academic and Administrative fee	4,000	Baht per semester
2. Tuition fee	1,500	Baht per credit
3. Technology service fee	700	Baht per semester
4. Information Resource Service fee	600	Baht per semester
5. Activities fee	2,500	Baht per semester
6. Tuition fees for <u>Foreign Graduate students*</u>		
6.1 Category 1: None Thai	10,000	Baht per semester
6.2 Category 2: ASEAN and other countries**	8,000	Baht per semester
(**from World Bank definition at https://data.worldbank.org/country/xn)		

Note:

1. Registration fee and activity fee may be changed by the institute at any time.
2. The institute reserves the right not to refund fees in any case.
3. *The Rate of tuition fees for foreign graduate students complied with the Announcement of National Institute of Development Administration given on 31st October 2023. (More details at <https://edserv.nida.ac.th/nida-rule/ann-tuitionfee-fore-66>)

Other important information & Scholarship condition

- 1) The decision whether students have to register for English for Graduate Studies courses will be made according to the English Program for Graduate School of Languages and Communication's rules and conditions.
- 2) Study period: each program takes approximately 4-5 semesters and 1-2 summer semesters in order to complete, depending on individual program requirements but maximum is 5 years.
- 3) NIDA reserves the right to select the most qualified candidates in accordance with the number of scholarships offered by each school. The criteria for granting the scholarship based on NIDA's announcements. The candidate not selected for scholarship, may enroll as a regular student.
- 4) The tuition fee will be waived for students who granted a type 2 scholarship.
- 5) Criteria for granting type 1, 2 and 3 scholarships are stipulated in NIDA's announcement on the student qualifications, more information at <https://nida.ac.th/wp-content/uploads/2024/06/Qualifications-requirements-conditions-for-scholarships.pdf>.
- 6) Personal Data Protection: Institute shall have the right for collecting, using, disclosing and/or transferring personal data of selected applicants. The purpose is to implement data management process and operation system. This will be required to comply with the Personal Data Protection Act, B.E. 2562 (2019)

Announced on March 11 , 2025



(Associate Professor Dr. Sombat Kusumavalee)

Vice President for Academic and International Affairs